

8th January 2010

Dear Parents/Carers

During the next 2 weeks we will commence a trial period of an alternative form of communication with parents. The new system will allow us to send a text message to parents and will be utilised to inform you of changes to clubs, school closures or reminders of events.

To ensure the messages get to the correct people we will need accurate records of your current mobile numbers. Please complete the attached form with you current mobile number. Texts will be sent to those people with parental responsibility only and this cannot be altered to include grandparents or other relatives at the present time.

This system is sure to have some teething problems until the data is fully installed and we ask that you please bear with us. We do however feel that "Call Parents" will be a more efficient method for informing you of changes.

Yours sincerely

Mr N Mills
Headteacher

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Text Messaging Service

Childs Name..... Class.....

First Name
Contact..... Mobile
Number.....

Second Name
Contact..... Mobile
Number.....

Signature..... Date.....